



**AMENDMENT NO. 3
PROFESSIONAL SERVICES AGREEMENT**

This Amendment to Professional Services Agreement ("***Amendment***") is effective as of the date of the Mayor's signature below, and is between the City of Everett, a Washington municipal corporation (the "***City***"), and the person identified as the Service Provider below ("***Service Provider***"). The City and Service Provider are parties to the Professional Services Agreement described below, as may be previously amended ("***Agreement***"). In consideration of the covenants, terms and conditions set forth below, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Service Provider agree to amend the Agreement as set forth below:

Service Provider	DKS Associates
City Manager Project	Corey Hert
	chert@everettwa.gov
Original Agreement Date	3/28/2022

AMENDMENTS								
New Date	Completion	<div>If this Amendment changes the Completion Date, enter the new Completion Date: 12/31/2026</div> <div>If no new date is entered, this Amendment does not change the Completion Date.</div>						
New Compensation Amount	Maximum	<div>If this Amendment changes compensation, complete the following table. If the table is not completed, this Amendment does not change compensation.</div> <table><tr><td>Maximum Compensation Amount Prior to this Amendment</td><td>\$162,372</td></tr><tr><td>Compensation Added (or Subtracted) by this Amendment</td><td>\$88,706</td></tr><tr><td>Maximum Compensation Amount After this Amendment</td><td>\$251,078</td></tr></table>	Maximum Compensation Amount Prior to this Amendment	\$162,372	Compensation Added (or Subtracted) by this Amendment	\$88,706	Maximum Compensation Amount After this Amendment	\$251,078
	Maximum Compensation Amount Prior to this Amendment	\$162,372						
	Compensation Added (or Subtracted) by this Amendment	\$88,706						
	Maximum Compensation Amount After this Amendment	\$251,078						

Changes to Scope of Work	<p>Scope of Work is changed by ADDING the work in the attachment to this Amendment</p> <p>Leaving selection as "Click for Dropdown Menu" means no change to Scope of Work.</p>
Other Amendments	<p>Exhibit A describes supplemented Work</p>
Standard Amendment Provisions	<p>Regardless of the date(s) on which this Amendment is signed by the parties, and regardless of any Agreement completion date(s) that may have been in the Agreement prior to this Amendment, the parties agree that the Agreement is deemed continuously in effect since the Original Agreement Date.</p>
	<p>This Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document. AdobeSign signatures are fully binding. Any ink, electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Amendment will be deemed an original signature and will be fully enforceable as an original signature.</p>
	<p>All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment. From and after the effective date of this Amendment, all references to the Agreement in the Agreement are deemed references to the Agreement as modified by this Amendment.</p>

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the City and Service Provider have executed this Amendment.

CITY OF EVERETT
WASHINGTON

DKS Associates Provider name – must match name above



Cassie Franklin, Mayor

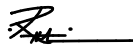
11/15/2024

Date

ATTEST



Office of the City Clerk

Signature: 

Name of Signer: Richard Hutchinson

Signer's Email Address: richard.hutchinson@dksassociates.com

Title of Signer: Vice President



STANDARD DOCUMENT
APPROVED AS TO FORM
OFFICE OF THE CITY ATTORNEY
JULY 14, 2023

BETWEEN THE CITY OF EVERETT AND DKS ASSOCIATES

Added Scope of Work Traffic Signal Modifications to Include Four New Signal Poles and One Service Cabinet– Evergreen Way at 79th PI SE

Evergreen Way at 79th PI SE PW3783-10-12

Exhibit A - INTRODUCTION

The project will consist of ADA improvements to the intersection of Evergreen Way and 79th PI. SE, including reconstruction of curb returns to provide ADA-accessible facilities to current standards. In-house design for the civil and intersection layout with consultant signals design. Project delivery is design-bid-build with construction to take place in 2025, 2026. This project is a result of a Service Request received in December 2021, requesting upgrades to existing facilities.

Additional design phase services provided by one of the DKS's team's members under **Task Item 1, 6 and, 7** consist of additional project management, additional geotechnical recommendations, new signal pole locations structural foundation design and coordination. Preparation of pre-ad ready plans, estimate, and specifications for submittals, additional plan preparation, estimate, and specifications. Also, revisions based on comments as requested by the City of Everett (City).

In the following the additional scope of work is described in further detail.

Traffic Signal Design

- A. Provide all design for the signal system at 79th at Evergreen Way to include new signal poles and one new service cabinet on existing foundation. The integration of the new signal poles shall be applicable to the current design which is designated at 99% complete.
- B. The Consultant shall review the existing infrastructure and underground utilities maps and meet with City of Everett staff to optimize the type, size and location for the new signal poles and arrange for appropriate geotechnical study to ascertain suitability of the soils for the new signal pole foundations.
- C. Include that the current design for the new traffic signal system, will include the installation of the proposed new signal poles and signal heads. The new signal poles will be incorporated into the proposed traffic signal controller cabinets, electrical service, conduits, conductors, detectors, pedestrian crossing equipment (including countdown signal heads and APS), and signal hardware.

ASSUMPTIONS:

- Consultant will arrange for a geotechnical study with recommendations for foundation design for the new signal poles and perform related design.
- No traffic operational analysis and/or signal timing modifications.
- No stormwater drainage analysis and design.

- Analyses, design, plans, specifications, and estimates performed or prepared, as part of this project will be in English units and US dollars (2024).
- Plans will be prepared using AutoCAD 2020.

The City will provide the following items and services to the CONSULTANT which will facilitate the work to be undertaken for project. The CONSULTANT is entitled to rely upon the accuracy and completeness of the data furnished by the City:

- City will facilitate a field reconnaissance meeting with City Signal Maintenance staff and the Consultant for the purpose of verification of existing signal infrastructure including junction boxes, conduits, wires, and traffic signal cabinet connections.
- Coordination for utility franchising and agreements.
- Right-of-way coordination, negotiation, and acquisition, if needed.
- **Geotechnical information if required.**
- Any pertinent record drawings, plans, reports, and information on the current project and on public works and/or private projects within the immediate vicinity.
- Base Map.
- Civil design and intersection layout for all appurtenances, signal, and traffic control devices, crosswalks, striping and all other aspects to the design with the exception of Signal Design
- Existing as-builts in PDF and CAD format (if available) for projects at or around the intersection.
- Timely reviews of all work at mutually agreed upon times and consolidation of all review comments onto one review set prior to return to the CONSULTANT.
- Field review of proposed improvements with the CONSULTANT.
- Payment of applicable review and/or permit fees.
- Project specifications front ends
- Advertisement for bids. City of Everett
- Public involvement coordination and meeting, if needed.
- Environmental permit applications, if required.
- Stakeholder coordination. The consultant will assist as needed.
- City of Everett electronic CAD standards and details.

SUPPLEMENTAL DESIGN PHASE SCOPE OF SERVICES

The additional Scope of Services described below are the work elements to be accomplished by the Consultant as summarized under each Task. This supplemental scope consists of the following work elements:

(The task numbers below correspond to the original Scope of Services.)

Task 1 – Project Management (Supplemented)

Task 6 – 90% Design Revised (Supplemented)

Task 7 – Final Ad-Ready Design Submittal (Supplemented)

The extra services are identified in the detailed Scope of Services below.

Task 1 – Project Management (Supplemented)

This task includes project administration, meeting coordination, and design team management.

Work Elements:

- Consultant Team Meetings – Signal Pole Kickoff meeting and approximately two (2) additional team meetings are assumed for the additional design services.
- Monthly Progress Reports and Invoicing – approximately one (1) extra progress reports containing a narrative that identifies and describes significant activities performed in the previous month.
- Signal Design Team Management – below is a list of continued tasks to be provided for the duration of the additional design:
- Schedule and coordinate with design team.
- Monitor project budget.
- Maintain regular informal contact telephone discussions and electronic mail.

Deliverables:

- Invoices and Progress Reports
- Coordination phone calls and emails

Task 6 90% DESIGN SUBMITTAL Supplemented

The CONSULTANT will prepare 90% complete design plans incorporating the new signal poles in AutoCAD format following City of Everett's standard plan preparation formats.

The CONSULTANT will provide documentation of their QA/QC process to the City for review and copies of QA/QC mark-ups will be submitted as part of each design submittal.

The CONSULTANT will update specifications for their own design elements to a 90% level. The City will compile the project specification for the whole project, including division one of the specification.

The CONSULTANT will update quantity takeoffs and prepare a 90% estimate of probable construction costs which will include the new signal poles and appurtenances.

Deliverables:

- Revised 90% Plans, Specification & Estimate in electronic format (native and PDF)
- Geotechnical investigation and report regarding foundation and signal pole design.

Task 7. Final Ad-Ready DESIGN SUBMITTAL (supplemented)

The CONSULTANT will review and address the City comments on the 90% design submittal and prepare final design plans.

The CONSULTANT will provide documentation of their QA/QC process to the City for review and copies of QA/QC mark-ups will be submitted as part of each design submittal.

The CONSULTANT will update specifications to a final design level. The City will compile the project specification for the whole project, including section one of the specification.

The CONSULTANT will update quantity takeoffs and prepare a final estimate of probable construction costs.

The CONSULTANT will attend the 90% design review meeting to clarify and address review comments. The meeting will be up to one hours long, and the CONSULTANT will document responses to ensure that any outstanding issues are addressed.

Deliverables:

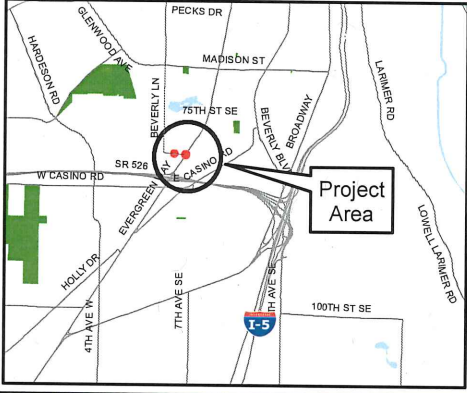
- Final Ad-Ready Plans, Specification & Estimate in electronic format (native and PDF)
- 90% comment and resolution documentation.

Evergreen Way at 79th ADA Improvements

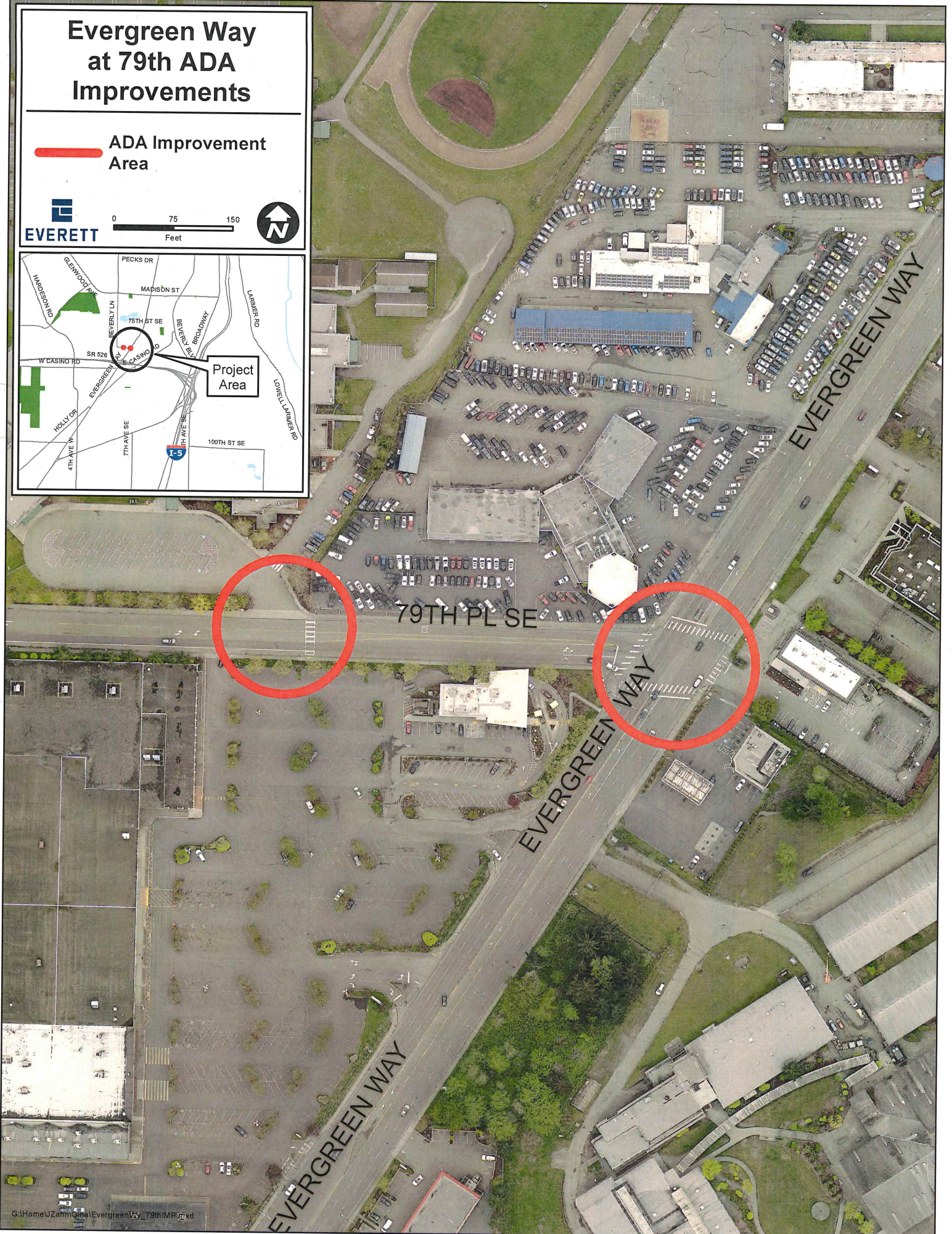
ADA Improvement
Area



0 75 150
Feet



Project
Area













DKS Assoc-Evergreen & 79th PI SE Signal Modify-Amend3-GL-SD

Final Audit Report

2024-11-15

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Agreement completed.

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